

### **Key Information Document**

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

### **GENERAL INFORMATION**

<b>Name of employment business:</b>	Accident & Emergency Agency Limited
<b>Your employer (if different from the employment business):</b>	Accident & Emergency Agency Limited
<b>Type of contract you will be engaged under:</b>	Contract for services
<b>Who will be responsible for paying you (if different from your employer):</b>	Accident & Emergency Agency Limited
<b>How often you will be paid:</b>	Weekly
<b>Expected or minimum rate of pay:</b>	£8.72 (NMW)
<b>Deductions from your pay required by law:</b>	Income Tax, National Insurance, Pensions & Student Loan (if applicable)
<b>Any other deductions or costs from your pay (to include amounts or how they are calculated):</b>	N/A
<b>Any fees for goods or services:</b>	N/A
<b>Holiday entitlement and pay:</b>	5.6 weeks per annum pro-rata- 12.07% of hourly pay pre-AWR (15.56% post)
<b>Additional benefits:</b>	N/A

**EXAMPLE PAY- for illustrative purposes only. Your actual rate of pay will be confirmed on offer of assignment.**

<b>Example rate of pay:</b>	<b>37.5 hrs at £15.00 per hour Basic Pay 37.5 hrs at £1.81 per hour Holiday Pay at 12.07%</b>  <b>Total Gross = £630.39</b>
<b>Deductions from your wage required by law:</b>	<b>£77.80 PAYE tax (based on 1250L tax code) £55.73 Employee NI</b>
<b>Any other deductions or costs from your wage:</b>	<b>0</b>
<b>Any fees for goods or services:</b>	<b>0</b>
<b>Example net take home pay:</b>	<b>£496.86</b>